

# Application form for registration of Systematic Investment Plan (SIP), Systematic Transfer Plan (STP) and Systematic Withdrawal Plan (SWP)

Distributor	ARN Sub D	Sub Distributor ARN ARN		l sub Code/Sol ID	Employee Co	ode	EUIN	Seri	Serial No./Date, Time & Stamp			
	ARN											
	n shall be paid directly lourchase/subscription a											
from the purchase/	subscription amount ar d in the scheme(s) of IE	nd payable to the di	stributor. U	nits will issued agair	nst the balance an	nount invested	d.	•		• • •		
in respect of my/ou	r investments under Di	rect Plan of all sche	mes of IDB	Mutual Fund, to the	e above mentione	d SEBI Registe	ered Investn	nent Advisei	:"			
Declaration	I/We hereby confirm the relationship manager/s relationship manager/s	sales person of the	above dist	ributor/sub broker								
Signatures First/Sole Applicant/Guardian				S		Third Applicant						
		Plea	se (√)	SIP WITH CHEQUE	SIP WITH	OUT CHEQUE						
1. Investor and In	vestment details. Plea			<u> </u>								
Sole/First Investor	Name											
(as appearing in ID   PAN No.	[ ]			7	Folio N	o. (For Existin	g Investor)					
Scheme Name:				Plan: F				me Distribu	ion cum Capital Wit	hdrawal (IDCW		
Mode of IDCW:	Payout of IDCW	Re-investment of II	DCW T	ransfer of IDCW								
2. Systematic Inv	estment Plan (SIP).											
Each SIP Amount (R				iency : Daily (Only				, .	arterly			
	1st/5th/10		· 🗆	of the month (1st m					¬ .			
^The minimum inve	stment per day is Rs. 50	Y Y To D						or [	perpetual.			
3. Systematic Tra	. ,											
•					Plan			Optio	1			
Target Scheme									ı			
Each STP Amount (F		+	┙ .	y: Weekly (1st bu	siness day of the v	veek) 🗌 Mont	thly 🗌 Quar	rterly				
	10th/ 15th/ 20	th/ 25th of the m	D D N		Y Or No. of ins	h-11						
		T T Ellu	D D IV	I IVI I I I	or No. or Ins	tallments						
	hdrawal Plan (SWP).											
Each SWP Amount (												
Enrolment Start 2	5 M M Y Y	Y Y End	2 5 1	M Y Y Y	or No. of ins	tallments						
5. Declaration	hat the particulars given a	house are correct and		illingnoss to make now	monte referred abou	a through partic	ination in Na	tional Autom	ated Classing House (A	IACII)/Auto Dobi		
If the transaction is de	elayed or not effected at all by changes in my bank acco	II for reasons of incom	plete or inco	rrect information I/We	would not hold IDB	I Mutual Fund/I						
This is to inform that I	/We have registered for A	uto Debit Facility and t	hat my payn	ent towards my invest	ment in IDBI Mutua	Fund shall be n	nade from my	y/our bank ac	count registered with I	IDBI Mutual Fund		
I/We authorize IDBI M	utual Fund/IDBI Asset Ma	nagement Ltd/represe	ntative of ID	31 Asset Management I	td carrying this Forr	n to debit my ba	ank account a	is per instruct	ons given above.			
Fir			Second Unit Holder's Signature				Third Unit Holder's Signature					
(M) IDBI	mutual	UMRN 1						Dat		у у у		
tick (✓)		3	F <del>or Office u</del>	56		1		For Offi	ce use			
CREATE ☑	Sponsor Bank Code	5		DBI Mutual Fund	Utility Code		6	SB/C	A/ <del>CC</del> /SB-NRE/SB-NR	2∩/ <del>Other</del>		
MODIFY 🗵	I/We hereby autho	rize				to de	ebit (tick√)	35/6				
CANCEL 🗵	Bank A/c Number _			10				11				
With Bank		ustomers bank		IFSC				or MICR				
an amount of Rupe									13 ₹			
14 FREQUENCY 16	☑ Mthly	· · · · · ·		As & When presente	ed <sup>15</sup> [	DEBIT TYPE	⊠ Fixed A	Amount	☑ Maximum Amo	ount		
Reference-1		FOLI	O NO.			Mobile						
Reference-2	of mandate are	sharges but the Lear	uhom I = -	authorizing to delete	av account !	E-Mail ID	)	of the beat				
20 PERIOD	of mandate processing o	inarges by the bank t	wiiom i am	authorizing to debit n	ny account as per l	atest schedule	oi charges (	or trie pank.				
From		21 Sign	nature as pe	r Bank Record	Signat	ure as per Ban	ık Record		Signature as per E	Bank Record		
To Unt	Name or par Paul Papard							Name as per Bank Record Name as per Bank R				

This is to confirm that the declaration has been carefully read, understood & made by me/us. I am authorizing the User entity/Corporate to debit my account, based on the instructions as agreed and signed by me. I have understood that I am authorized to cancel/amend this mandate by appropriately communicating the cancellation/amendment request to the User entity / corporate or the bank where I have authorized debit.

### **TERMS & CONDITIONS FOR SIP/STP/SWP**

#### I. SYSTEMATIC INVESTMENT PLAN (SIP):

This mandate registration form will be submitted through National Automated Clearing House (NACH)

- 1. This facility is offered to investors having Bank accounts in select banks mentioned in the link http://www.npci.org.in/. The Banks in the list may be modified/updated/changed/removed at any time in future entirely at the discretion of National Payments Corporation of India without assigning any reasons or prior notice. Standing instructions for investors in such Banks will be discontinued. We will inform you on such discontinuation.
- Investor/Unitholder(s) should submit original Cancelled Cheque (or a copy) along with mandate
  form with name and account number pre-printed of the bank account to be registered or bank
  account verification letter for registration of the mandate failing which registration may not be
  accepted. The Unitholder(s) cheque/bank account details are subject to third party verification.
- 3. SIP is offered on monthly and quarterly frequency. Unit holders can opt to invest in monthly or quarterly frequency on the following dates 1st, 5th, 10th, 15th, 20th and 25th of each month/first month of the quarter. In case the frequency is not specified in the application/enrolment form, it will be deemed as an application for monthly frequency and will be processed accordingly. In case the SIP date is not specified or in case of ambiguity, the SIP transaction will be processed as of 15th of every month/first month of the every quarter. In case the end date is not specified, the Fund would continue the SIP till it receives termination notice from the investor. Please refer the "Minimum Application/Number of units" mentioned in the KIM under the section "Applicable to all schemes" for minimum subscription amount and frequency.
- Minimum Duration: For Monthly frequency Rs 500 to less than 1000 minimum 12 Instalments and Rs 1000 and above minimum 6 Instalments. For Quarterly frequency minimum 4 instalments with minimum amount of Rs 2500/-.
- IDBI Mutual Fund will not liable for any transaction failures due to rejection by the investors bank/branch.
- 6. The investor agrees to abide by the terms and conditions of NACH facility of NPCI.
- 7. Investor will not hold IDBI Mutual Fund and its service providers responsible if the transaction is delayed or not effected by the Investor's Bank or if debited in advance or after the specific date due to various reasons or for any bank charges debited by his banker in his account towards NACH Registration/Cancellation/Rejections.
- IDBI Mutual Fund reserves the right to reverse allotments in case the Auto debit is rejected by the bank for any reason whatsoever.
- 9. The AMC reserves the right to discontinue the SIP enrolment in case payment instruction on submitted by Unit holder is not honored by Banker on 3 (three) consecutive occasions and reserves the right to redeem the outstanding units at applicable NAV related prices if total investment is below Rs.5,000/- or 500 units in the scheme.
- The facility will be automatically terminated upon receipt of intimation of death of the Unit holder
- IDBI Mutual Fund reserves the right to reject any application without assigning any reason thereof.
- 12. Cancellation can be done separately by submitting the request atleast 21 days in advance;
- 13. For intimating the change in bank particulars of ongoing SIP with IDBI Bank, please fill up SIP cancellation form (Available in our website) & new SIP registration form to be submitted mentioning new bank details along with relevant SIP details for registration purpose.
- Requests for any new Registration/changes/modification in the NACH Bank Mandate should be submitted atleast 30 days in advance.
- 15. Investors are required to ensure adequate funds in their bank account on opted date. IDBIMF will endeavor to debit the investor bank account on opted date, however if there is any delay all such transactions are debited subsequently.
- IDBI Mutual Fund/Sponsor Bank/NPCI are not liable for the bank charges, if any debited from investor's bank account by the destination bank, on account of payment through NACH.
- 17. For further details of the Scheme features like minimum amounts, risk factors etc, investors may, before investment, refer to the Scheme Information Document(s), Key Information Memorandum and Addendum issued from time to time available at any of the Investor Service Centers or Distributors or from the website www.idbimutual.co.in

### Additional for MICRO Systematic Investment Plans (MICRO SIPs)

As per SEBI guidelines, Lumpsum and SIP investments in mutual funds upto Rs. 50,000 per year, per investor, per mutual fund shall be exempted from the requirement of PAN subject to other operational guidelines. Any investment, lumpsum or through Systematic Investment Plans (SIPs) by investors, where aggregate of investments/instalments in a rolling 12 months period, does not exceed Rs. 50,000/- per investor will be treated as Micro investments for the above purpose. Micro investments will be accepted subject to PAN exemption in KYC process. This exemption will be applicable ONLY to investments by individuals (not NRI & PIOs), Minors and Sole proprietary firms. HUFs and other categories will not be eligible for Micro Investments. The exemption is applicable to joint holders also. In case under MICRO SIP, the first SIP Instalment is processed (as the cheque may be banked), and the application is found to be defective, the Micro SIP registration will cease for future instalments. No refund to be made for the units already allotted. However redemptions will be allowed based on the submission of normal prescribed Redemption Transaction Slip. Investors may submit any one of the PHOTO IDENTIFICATION documents (please refer paragraph titled PAN under the General instructions) along with KYC form and proof of address (self attested). No separate address proof is required if Photo ID with address mentioned on it is submitted. The photo identification documents have to be current and valid and also to be either self attested or attested by ARN holder (AMFI Registered Distributor). All the applicants including second and third applicant (if any) is mandated to submit any of the above documents.

Systematic Investment Plan for Corporate Employees: In this case, the concerned employer is required to forward to the AMC the Scheme application cum SIP registration mandate form of the corporate employee who desires to invest in the Scheme. The application amount for the corporate employees would also be forwarded by the employer on specific request from the concerned employee. The concerned employee has to authorize the employer to deduct the application amount from his salary and remit the same to the Fund at regular intervals to ensure receipt of funds by the AMC on or before the next due date.

All other terms and conditions applicable to regular SIP investment shall be applicable for Micro SIP as well as Corporate Employee SIP. Please refer the general guidelines for more details on KYC, Particulars of Bank Account payment mode etc.

#### II. SYSTEMATIC TRANSFER PLAN (STP)

This facility allows Unitholders to transfer specified fixed sums on periodic basis from one scheme to other schemes launched by the Mutual Fund from time to time by giving a single instruction.

A Unitholder may effect a Systematic Transfer Plan (STP) by redeeming units of the transfer-out (transferor) Scheme at the prevailing NAV, subject to Exit Load, if any and investing the same amount in the transfer-in (transferee) scheme at prevailing NAV of the transfer-in Scheme. To seamlessly facilitate STP between two Schemes of the Mutual Fund, the Unitholder must comply with the redemption requirements of the transferor scheme and subscription requirements of the transferee scheme.

STP facility is offered subject to following terms & conditions:

- STP facility is offered with weekly (1st business day of the week), monthly and quarterly (1st, 5th, 10th, 15th, 20th or 25th of the month under monthly/1st month of each quarter under quarterly) frequency
- In case the frequency is not specified, it will be considered as application for monthly frequency
  and will be processed accordingly. In case the STP date is not specified or in case of ambiguity, the
  STP transaction will be processed on 15th of month/quarter. In case the end date is not specified,
  the Fund would continue the STP till it receives termination notice from the Unitholder.
- Minimum balance in the source (transferor) Scheme should be Rs.25,000/- at the time of enrolment for STP.
- Minimum amount for each transfer: Rs.1000/- for weekly and monthly, Rs.2,500/- for quarterly frequency. Any STP over and above the minimum amounts mentioned above shall be in multiples of Rs.1 thereafter.
- Minimum term/duration: For Weekly & Monthly Frequency Minimum 12 Instalments. For Quarterly Frequency - Minimum 4 Instalments.
- 6. In case the Unitholder purchases additional units in the transferor scheme, the STP facility would be extended to such additional units also.
- 7. Units marked under lien or pledge in the source Scheme will not be eligible for STP.
- 8. If the balance under scheme falls below Rs.5000/-, then the AMC reserve the right to redeem the balance units.
- The Unitholder who has opted for STP under a specific scheme can also redeem or switch his units to any other eligible scheme provided he has sufficient balance in his account on the date of such a request.
- 10. In case the unit balance in the transferor scheme is lesser than amount specified by the Unitholders for STP, the AMC will transfer remaining unit balance to transferee scheme.
- 11. The facility will be automatically terminated if the units under the transferor scheme are pledged or upon receipt of intimation of death of the Unitholder.
- 12. The application for start of STP should be submitted to Official Point(s) of Acceptance at least 7 days before the date of commencement/start date of STP. Unitholder may change the amount (but not below the minimum specified)/frequency by giving written notice to any of the Official Point(s) of Acceptance at least 7 days prior to next transfer/STP execution date.
- 13. Unitholder can discontinue STP facility at any time by sending a written notice to any of the Official Point(s) of Acceptance, at least 7 days prior to next transfer/STP execution date.
- 14. The details, including mode of holding, of Unitholders' in the transferee scheme will be as per the existing folio in the transferor scheme. Units in the transferee scheme will be allotted in the same folio. The AMC reserves the right to change the frequency, date(s) or other terms and conditions of STP. The AMC further reserves the right to add new Schemes to the list of Schemes offering STP, as and when made available for subscription or delete Schemes from the list of Schemes offering STP. Please contact the nearest Investor Service Centre (ISC) of IDBI Mutual Fund for more information on STP.
- 15. If STP date is a Non-Business Day, then the next Business Day shall be the STP date and the same will be considered for the purpose of determining the applicability of NAV.
- 16. STP will be terminated automatically in case of a Zero balance in the respective Scheme-Folio on the run-date or expiry of the enrolment period whichever is earlier.

## III. SYSTEMATIC WITHDRAWAL PLAN (SWP):

This facility allows Unitholders to withdraw a fixed amount (subject to deduction of tax at source, if applicable) on monthly basis by redemption of units in the Unitholders' account. Withdrawal will be both from the unit capital and appreciation (if any) on the invested capital.

The Scheme offers SWP facility subject to following terms & conditions:

- Unitholder can withdraw the amount on the 25<sup>th</sup> of each month. In case the 25<sup>th</sup> of the month is a non Business Day, the transaction would be effected on the next Business Day.
- 2. Minimum balance in the Scheme should be Rs.25,000/- at the time of enrolment for SWP.
- Minimum amount for each withdrawal should be Rs.1,000/- and in multiples of Re.1/- thereafter for a minimum period of 6 months.
- In case the Unitholder purchases additional Units in the Scheme under the same folio, the SWP facility would be extended to such units also.
- The facility will be automatically terminated if the units in the Scheme are pledged or upon receipt of intimation of death of the Unitholder.
- 6. The redemption under SWP will be subject to applicable Exit load
- 7. The application for start of SWP should be submitted to Official Point(s) of Acceptance atleast 7 days before the date of commencement/start date of SWP. Unitholder may change the amount (but not below the minimum specified)/frequency by giving written notice to any of the Official Point(s) of Acceptance atleast 7 days prior to next SWP execution date.
- Unitholder can discontinue SWP facility by sending a written notice to any of the Official Point(s) of Acceptance, at least 7 days prior to next SWP execution date.
- If the balance under scheme falls below Rs.5000/-, then the AMC reserve the right to redeem the balance units.
- 10. SWP will be terminated automatically in case of a Zero balance in the respective Scheme-Folio on the run-date or expiry of the enrolment period whichever is earlier.

The AMC reserves right to change the frequency, date(s) or other terms and conditions of SWP. Please contact the nearest Investor Service Centre (ISC) of IDBI Mutual Fund for more information on SWP.